



MANCHESTER CITY COUNCIL

LICENSING ACT 2003 PREMISES LICENCE

Premises licence number	126856
Granted	30/03/2010
Latest version	Variation 198762, granted 24/07/2017.

Part 1 - Premises details

Name and address of premises
Bar Pop 10 Canal Street, Manchester, M1 3EZ
Telephone number
0161 236 9266

Licensable activities authorised by the licence
<ol style="list-style-type: none"> The sale by retail of alcohol*. The provision of regulated entertainment, limited to: Performance of plays; Exhibition of films; Live music; Recorded music; Performances of dance; Anything similar to live music, recorded music or the performance of dance. The provision of late night refreshment. <p>* All references in this licence to "sale of alcohol" are to sale by retail.</p>

The times the licence authorises the carrying out of licensable activities

Sale by retail of alcohol							
Standard timings							
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	1100	1100	1100	1100	1100	1100	1100
Finish	0300	0300	0300	0330	0430	0430	0330
The sale of alcohol is licensed for consumption both on and off the premises.							
Seasonal variations and Non standard Timings:							
New Year's Eve: Start 1100 Finish 0600 New Year's Day							
August Bank Holiday Weekend: Start Friday 1100, Finish Tuesday 0600							
All other statutory holidays/bank holidays: Start 1100, finish 0600							
On the day British Summertime commences: one additional hour additional to the terminal hour							

Performance of plays; Exhibition of films; Live music; Recorded music; Performance of dance; Anything similar to live music, recorded music or the performance of dance;							
Standard timings							
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	1100	1100	1100	1100	1100	1100	1100
Finish	0330	0330	0330	0400	0500	0500	0400
Licensed to take place indoors only.							
Seasonal variations and Non standard Timings:							
New Year's Eve: Start 1100 Finish 0600 New Year's Day							
August Bank Holiday Weekend: Start Friday 1100, Finish Tuesday 0600							
All other statutory holidays/bank holidays: Start 1100, finish 0600							
On the day British Summertime commences: one additional hour additional to the terminal hour							

Provision of late night refreshment**Standard timings**

Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	2300	2300	2300	2300	2300	2300	2300
Finish	0330	0330	0330	0400	0500	0500	0400

Licensed to take place indoors only.

Seasonal variations and Non standard Timings:

New Year's Eve: Start 1100 Finish 0600 New Year's Day

August Bank Holiday Weekend: Start Friday 1100, Finish Tuesday 0600

All other statutory holidays/bank holidays: Start 1100, finish 0600

On the day British Summertime commences: one additional hour additional to the terminal hour

Hours premises are open to the public**Standard timings**

Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	1100	1100	1100	1100	1100	1100	1100
Finish	0330	0330	0330	0400	0500	0500	0400

Seasonal variations and Non standard Timings:

New Year's Eve: Start 1100 Finish 0600 New Year's Day

August Bank Holiday Weekend: Start Friday 1100, Finish Tuesday 0600

All other statutory holidays/bank holidays: Start 1100, finish 0600

On the day British Summertime commences: one additional hour additional to the terminal hour

Part 2**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Name: FCG Operating Co Limited
Address: Drake House, Gadbrook Park, Northwich, Cheshire, CW9 7RA
Registered number: 6763354

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Name: Mr John Desmond Hamilton
Personal Licence number: 096920
Issuing Authority: Manchester City Council

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal Licence number: 096920
 Issuing Authority: Manchester City Council

Annex 1 – Mandatory conditions**Door Supervisors**

1. Only individuals licensed by the Security Industry Authority shall be used at the premises to undertake security activities, which include guarding against: -
 - (a) Unauthorised access or occupation (e.g. through door supervision),
 - (b) Outbreaks of disorder, or
 - (c) Damage,
 unless otherwise entitled by virtue of section 4 of the Private Security Industry Act 2001 to carry out such activities.

Supply of alcohol

2. No supply of alcohol may be made under this premises licence:
 - (a) At a time when there is no designated premises supervisor in respect of the premises licence or,
 - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every retail sale or supply of alcohol made under this licence must be made or authorised by a person who holds a personal licence.
4.
 - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either –
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
5.
 - (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price, which is less than the permitted price.
 - (2) For the purposes of the condition set out in (1) above–
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) “permitted price” is the price found by applying the formula–
$$P = D + (D \times V)$$
where –
 - (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
 - (3) Where the permitted price given by paragraph (2)(b) would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
 - (4)
 - (a) Sub-paragraph (4)(b) applies where the permitted price given by paragraph (2)(b) on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
 - (b) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

6. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises –
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
7. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
8. The responsible person must ensure that –
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold the customer is made aware that these measures are available.

For the purposes of conditions 6, 7 and 8 above, a responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

Exhibition of films

9. The admission of children under the age of 18 to film exhibitions permitted under the terms of this certificate shall be restricted in accordance with any recommendations made:
 - (a) by the British Board of Film Classification (BBFC) where the film has been classified by that Board, or
 - (b) by the Licensing Authority where no classification certificate has been granted by the BBFC, or where the licensing authority has notified the club which holds the certificate that section 20 (3) (b) (74 (3)(b) for clubs) of the Licensing Act 2003 applies to the film.

Annex 2 – Conditions consistent with the operating schedule

1. All managers shall be required to obtain a personal licence within 3 months of starting employment at the premises.
2. All staff shall be trained to identify suspicious behaviour and take appropriate action.
3. Staff shall monitor all parts of the premises during opening hours.
4. Fire fighting equipment shall be maintained at the premises.
5. All emergency exits will remain unlocked and free of obstruction when the premises is open to the public or members of staff.
6. Management shall carry out regular written safety checks, and deal with any concerns highlighted.
7. All staff shall receive training regarding identifying and refusal of service to patrons who have consumed excessive alcohol.
8. The toilets shall be kept clean and well maintained at all times the premises is open to the public.
9. Any persons who appear to have consumed excessive alcohol shall be refused entry to the premises.
10. Staff shall ensure open drinks containers are not removed from the premises, save for any designated external drinking area.
11. An acoustic soundproof ceiling shall be installed at the premises to defend against any sound escaping the premises.
12. Signage shall be displayed at the premises requesting customers leave the area quietly.
13. No persons under the age of 18 shall be permitted to enter the premises unless accompanied and supervised by a person over the age of 18.
14. The premises shall operate a zero tolerance policy towards drugs and controlled substances.
15. The company's operation manual shall include policies, procedures and training guides and shall be available for inspection by any responsible authority.
16. All Managers shall be familiar with the Manchester City Council Statement of Licensing Policy.
17. All staff shall be trained in conflict management, dispute resolution, health & safety and responsible drinking.
18. The Premises Licence holder shall ensure that there is an adequate and appropriate supply of first aid equipment and materials available at the premises.
19. Adequate seating shall be provided at the premises to promote the responsible enjoyment of alcohol.
20. Occupancy limits shall be determined according to the nature of the premises and activities being carried out.
21. Staff shall ensure that tables are cleared of all bottles and glasses on a regular basis and any spillages are cleaned up as quickly as possible.

Annex 3 – Conditions attached after hearing by the licensing authority

1. The Challenge/Think 25 policy shall be implemented in full and appropriate identification shall be sought from any person who appears under the age of 25. The only identification to be accepted shall be photo driving licence, passport or the PASS hologram.
2. Notices shall be displayed in prominent positions at the premises indicating that the Challenge /Think 25 policy is in force.
3. Staff training shall include the Challenge/Think 25 policy and its operation. In particular staff shall be trained to take such action as is necessary to prevent the sale of alcohol to persons over the age of 18 where those customers are engaged in the distribution of alcohol to persons under the age of 18. The training shall be given to a new member of staff before they commence paid employment and all staff shall be retrained twice yearly. Training to also included underage sales, drunkenness and drugs.

4. All training shall be documented. The documented training shall be open to inspection by appropriate officers from Responsible Authorities.
5. A Refusals Register shall be maintained at the premises and shall be checked weekly by the Designated Premises Supervisor. The Register shall be available to the appropriate Officers of the Responsible Authorities upon request.
6. Management and staff shall ensure that persons leaving the licensed premises conduct themselves in an orderly manner and do not in any way cause annoyance to residents and/or persons passing by.
7. Signs shall be displayed at the exits from the premises requesting that customers respect local residents and leave the premises in a quiet manner.
8. Local taxi numbers shall be available for customers to assist in ordering a taxi.
9. Any externally promoted event or large booking the Designated Premises Supervisor to contact the City Centre Safe office at Bootle Street Police Station at least 28 days prior to the event so that the event can be properly risk assessed.
10. A digital hard drive CCTV system shall be in operation to cover internal and external areas of the premises; any area where customers have legitimate access must be sufficiently illuminated for the purposes of CCTV.
11. All CCTV recorded images shall have sufficient clarity / quality / definition to enable facial recognition.
12. CCTV shall be kept in an unedited format for a period of 28 days, any DVDs subsequently produced shall be in a format so it can be played back on a standard personal computer or standard DVD player.
13. Any person left in charge of the premises must be trained in the use of any such CCTV equipment and able to produce / download / burn CCTV images upon request by a person from a responsible authority.
14. CCTV shall be maintained on a regular basis and kept in good working order.
15. CCTV maintenance records to be kept details of contractor used and work carried out to be recorded.
16. Plans indicating the position of CCTV cameras to be submitted to be lodged with City Centre Safe.
17. Where the recording is on a removable medium (i.e. videotape, compact disc, flash card etc.), a secure storage system to store those recording mediums shall be provided.
18. Any person who tries to gain entry to the premises who is involved in disorderly conduct or anti-social behaviour outside the premises shall not be permitted entry to the premises. The premises licence holder shall ensure that any person within the premises who is involved in disorderly conduct or anti-social behaviour inside the premises shall be removed from the premises.
19. Prior to any drinks promotions being held at the premises the Premises Licence Holder or Designated Premises Supervisor must liaise with City Centre Safe at Bootle Street Police Station so the promotion can be fully risk assessed.
20. A ratio of 1:100 SIA registered staff to be on duty at the venue from 2100 to close Sunday to Thursday and 2000 to close Friday to Saturday. The need for extra supervision shall be assessed by the Licence Holder or DPS on a regular basis and shall be employed when and where deemed appropriate by that risk assessment.
21. The Nitenet radio link shall be implemented maintained and used.
22. A smoking policy to be drawn up by the Premises Licence Holder or Designated Premises Supervisor and agreed with Local residents, to include a clearly defined area and numbers permitted in area at one time and lodged with City Safe within 14 days of a premises licence being granted.
23. Clickers must be used to effectively manage the capacity during busy periods.
24. Not to allow to enter or to allow to remain in the premises any person who is notified to the Designated Premises Supervisor by Greater Manchester Police as being a person of bad character by way of association to other persons or by convictions at court.
25. The Designated Premises Licence Holder or their representative shall attend a minimum of 6 Pub & Clubwatch meetings annually.

26. Last entry times: Sunday to Thursday 0200, Friday and Saturday 0300.
27. Physical barrier to be placed near entrance to apartments above the premises to deter customers from congregating in the entrance to the apartments. The barriers to be in place between 2100 until close daily.
28. The licence holder shall take all reasonable steps to ensure that persons leaving the licensed premises conduct themselves in an orderly manner and do not in any way cause annoyance to residents and / or persons passing by.
29. No speakers shall be located outside the premises.
30. A direct telephone number for the Manager of the premises shall be made available to residents in the vicinity.
31. No refuse containing glass to be disposed of after 2300 or before 0700.
32. All regulated entertainment must pass through the tamper proof noise limiter set at a level as agreed by the City Council's Public Protection team.
33. A double door system shall be operated to gain entry into the basement to limit any sound emanation.
34. All windows and doors to be kept closed whilst regulated entertainment is taking place at the premises, except for access and egress.
35. A dispersal policy will be in force in respect of the premises and will be made available to any Responsible Authority upon request.
36. A written record shall be kept on the premises by the Designated Premises Supervisor of every person employed on the premises as security personnel in a register kept for that purpose. That record shall contain the following details:-
 - (i.) the door supervisor's name, date of birth and home address;
 - (ii.) his/her Security Industry Authority licence number;
 - (iii.) the time and date he/she starts and finishes duty;
 - (iv.) the time of any meal breaks taken whilst on duty;
 - (v.) each entry shall be signed by the door supervisor.That register shall be available for inspection on demand by officers of Responsible Authorities.
37. Door staff will wear high visibility outerwear.
38. CCTV system shall operate with a minimum of 8 cameras.
39. All managers shall undertake the SIA training course within 6 months of starting in that post.
40. Only plastic glasses and bottles shall be used after 2100 on the ground and basement floors. Management to assess and monitor other times when it may be considered appropriate to follow the company's Use of Plastic Glass policy.
41. The venue must keep an adequate supply of lollipops. Management will assess whether there is likely to be a large dispersal of patrons at any one time and, where such dispersal is likely, to appoint a member of staff to hand out lollipops to departing customers.

Annex 4 – Plans

See attached